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History of Kidz Play

Kate Woodward the managing director of Kidz Play founded the company in September 2000 after child minding for 2 years at home. She went on to become the manager of Chatterbox Pre School and was a community school governor at Halterworth primary school, she also chaired Halterworth school association for three years. Kate has an excellent knowledge of the education system and strives to provide good quality care for children and working parents/carers whilst extending the business to further schools.

The first after school Kidz Club opened in September 2000 at Montfort Hall, Romsey. The Club provides quality after school care for children and working parents/carers. After the first three months the club's registration was increased to 30 children and these places were filled with a waiting list in operation. The breakfast club then opened in 2002 to provide care for the children before school.

In June 2006 a second club was opened offering both breakfast and after school clubs childcare in North Baddesley. Two more clubs then followed, Oakwood in October 2006 and Tanners Brook was opened in April 2007.

Following the successful openings of these clubs Kidz Play now has numerous breakfast and after school clubs across the south offering quality childcare for children and working parents/carers.

In addition to Breakfast and After School Clubs Kidz Play opened holiday clubs at selected settings.

In 2010 Kidz Play celebrated its 10th birthday with 12 Breakfast and After School Clubs, Kate also became the owner of a soft play business in Romsey, called Frankies Fun Factory.

In 2013 the company had a total of 13 Breakfast and After School Clubs throughout Hampshire and is hoping to continue to grow.

In 2020 Kidz Play celebrated its 20th Birthday with 13 successful Breakfast and After School Clubs in various schools throughout Southampton and Hampshire. After 20 years of operating it was decided to finally bring the company to the 21st Century with our new online booking system, making the company paperless...Almost!

Information

Every club that opens within our business will provide the best quality care possible. Each club will be OFSTED inspected. We welcome all children, of all ages and stages, from our local communities. From the time that we collect the children from school to the times that they leave, the children have the opportunity to play amongst themselves with a huge range of toys and activities that we provide and plan weekly. We also provide the children with a snack table where they have the opportunity to have fresh fruit, sandwiches/toast and hot snacks in the winter as well as refreshments throughout the evening. Within the breakfast club we provide them with the same opportunities to play and provide them with a range of breakfast items.

Our Aim

We aim to provide a range of after school and breakfast clubs around the south that provides a very high standard of quality care for parents and children. We aim to provide a happy relaxed and developmental environment for every child that walks through our doors. We aim to make the parents feel relaxed and happy to leave their children with no worries as well as for the children to go home at the end of the session happy telling their friends and family all about their time with us.



Titles and Responsibilities

General Manager & Coordinator

The General Managers role is being in charge of all staff and personnel. The Coordinators role is ensuring the Supervisor's have everything they need in order to run a successful setting.

Supervisor

The Supervisors role is to be responsible for the day to day running of the Club. This will include the care and safety of the children, administration tasks, working together with OFSTED, The Early Educational and Childcare unit and the Childcare Development worker and to lead a committed team of staff.

Deputy Supervisor

The Deputy Supervisor assists in the care of the children, and works closely with the Supervisor sharing the same responsibilities and helping liaise with outside agencies. In the absence of the Supervisor the Deputy will take on the Supervisor's role.

Play worker

The play workers role is to assist in the care of the children. All staff members must work as a team. The children welfare is paramount to all workers within the group.

Note; All our staff are DBS Checked and hold relevant qualifications.



What We Provide and Why

We provide a large range of equipment and activities for the children whilst in our care. Activities are planned each week to encourage children to learn new skills e.g. cooking, sewing. Our clubs try to ensure that the children's development carries on after school, as we know how important it is for the children to develop their skills. All our equipment and activities are aimed and adapted for a range of ages and abilities to ensure appropriate development.

The most important way that children will develop skills is through play. As we use play in the clubs we will be helping the children to develop their physical developmental needs by playing on the bigger equipment and using the enclosed area to exercise and play. We will be promoting the children's social and emotional development by allowing and encouraging all the children to play together with different ages and children with different abilities from different cultures and backgrounds. This will also develop the children's language and communication skills, as well as confidence and self-esteem. The activities that we offer such as arts and crafts and cooking allow the children to develop sensory and intellectual development. As we have expectation of the behaviour of the children it provides them with guidelines and rules for them to follow, which helps them develop good behaviour and personal morals and values.

As children use so much energy throughout the day we provide the children with a healthy snack. The children have had a long day at school and will be tired when they get to the club. By providing them with snacks it gives them their fuel to boost their energy and keep going. It also helps their growth and development. By providing a constant supply of liquid to ensure the children do not get dehydrated. Our staff have a register to ensure that all the children have had the opportunity to have a snack. Once they have asked to have a snack they go and wash their hands and help themselves. There is always a member of staff on snack duty to register, supervise and provide assistance if needed. However, we try and encourage the children to do it on their own to develop their independence skills and confidence.



WHAT, WHY, HOW?

The Induction of New Parents & Children

Every new child that comes into one of our clubs will have an induction. We like the child/children to visit the club before they start. The parent/carers and child may stay for a while and if possible the parent can leave and the child can stay for a short time on their own. This allows both parents/carers and child a trial experience to set any worries aside for parents/carers, child and staff. It also allows the staff to meet the children before they officially start.

First day

On the child's/children's first day the child will be put with a staff member from when we collect them from school to when we get into the club to ensure the comfort and safety of the child. The staff member will then show the child around so they know where all the facilities are and they are aware of the general rules for the club. The child will have the opportunity to stay with a member of staff or an older pupil to ease any anxieties the child may experience through being new to the group. This will give the child the opportunity to make friends and develop their social skills, which will help their confidence.

Safety Rules

1. Safety measures are taken when using the kitchen area.
2. The children are not allowed to leave the premises without a member of staff or a parent/carer. The child must also be signed in and out at all times. However, the doors are bolted out of reach of the children and only opened by staff.
3. The children are not allowed outside until at least one member of staff is out to supervise.
4. Depending on the setting the children do not always have to ask to use the toilet. However, if the toilets are not close to the main room then the staff will need to be notified.



Terms & Conditions Contract of Care

Name of Child/Children:

Name Of Club Attending:

Registration

In compliance with Kidz Play (UK) Ltd Ofsted Childcare Registration, we will require all children to be signed in and out of the premise by a parent/guardian/carer.

Property

I understand that Kidz Play do not accept responsibility for loss or damage to property, including school uniform, coats or water bottles, that are brought into the Club.

We also ask that children do not bring items in from home, this includes toys, mobile phones, ipods or ipads.

Any items found at the end of the session will be handed into the school office to be added to their lost property.

As a responsible parent/carer, I shall provide the appropriate clothing and protective accessories i.e. sun cream, waterproofs for all weathers.

Health Declaration

I shall not let my child attend Kidz Play if they have a temperature above normal, or show symptoms of any rash, vomiting or diarrhoea. My child will not attend Club until 24hrs/48hrs, according my child's school policy, after the first symptoms of sickness, which falls in line with Kidz Play Health & Safety Policy. Should my child become ill during the session I will be contacted by a member of staff to arrange immediate collection.

I will inform the club Supervisor if I have given my child any medication before school or the start of session.

I understand that should my child require urgent medical attention, every possible effort will be made to contact myself or partner, however if I/we cannot be contacted I/we give full permission for Kidz Play (uk) Ltd to make suitable arrangements with the emergency services to transport my child to seek medical attention along with a member of Kidz Play staff. Once medical staff arrive they will be entirely responsible for my/our child's care and treatment which may result to medical interventions that is required i.e. (urgent operations or other procedures).

Sharing Information

I agree for Kidzplay to share information regarding my child/ren's welfare with their school and other professional services if required.

I agree to keep Kidzplay informed of any changes to my child/ren's emergency contact details. I understand that failure to do so will result in a £20.00 fine being charged to me.

Closure

In the event of bad weather no charge will be made if the Club is closed. However, if your school has yet to make a decision and staff are on the premises normal charges will apply. If your child is in our care when the school makes the decision to close we will contact you immediately so you can make arrangements for your child to be collected.

Payment Declaration & Additional Fees

I agree to pay my fees before, or by the due date on my invoice. If I fail to settle my invoice in full by the due date I acknowledge that I will pay an extra £20 penalty charge.

I agree to pay for, in full, all booked sessions. Failure to do this may result in my child's/ren's place being withdrawn until all debts are paid.

Booked sessions are not interchangeable.

I will notify you four weeks in advanced of any/all booked sessions that I wish to cancel. By not doing so will result in full session charges.

If I give at least 2 weeks' notice for a booked holiday, I will be granted a discount of 50% for my booked sessions during that period.

School residential trips will also be granted a 50% discount in order to secure my child's place. I agree that it is my responsibility to notify the club Supervisor of these dates, failure to do so will result in full costs being charged.

I understand that if I am late collecting my child/ren after the advertised closure time of Kidz Club I will be charged a £5.00 late fine plus extra costs of £1.00 for every additional minute, per child. This charge maybe wavered in exceptional circumstances. However, should I be unavoidably delayed I will do my best to inform the Club. I understand that two members of staff will be required to stay with my child/ren until I, or a nominated contact can arrive. I understand that this will only be accepted on rare occasions.

Failure to notify the Supervisor of my child/ren not attending Club will result in a fine of £10.00 per child being charged to me.

Breakfast and After School Clubs are subject to a yearly price increase, which I agree to pay. This increase will be on our newsletters and shown on our website prior to the increase taking place.

Should I require additional copies of invoices or a statement to present to HMRC for tax credit purposes or for personal records, I agree to pay administration fees of £25.00.

As a casual booker I agree to pay for each session, either prior or on the day of attendance. Failing to do so will result in an invoice being produced with an additional admin charge of £5.00.

Payments can be made either by vouchers, BACS, by phoning head office and giving my bank card details or online via the Kidzplay website.

Complaints Procedure

Our setting believes that children and parents are entitled to expect courtesy and prompt, careful attention to their needs and wishes. We welcome suggestions on how to improve our setting and will give immediate and serious attention to any concerns about the running of the setting. We anticipate that most concerns will be resolved quickly by an informal approach to the appropriate member of staff. If this does not achieve the desired result, we have a set of procedures for dealing with concerns.

Parents may approach Ofsted directly if they have any cause for complaint with regard to our setting. In addition, where there seems to be a possible breach of the setting's registration requirements, it is essential to involve Ofsted as the registering and inspection body with a duty to ensure the National Standards for Day Care are adhered to.

The address and telephone number of our Ofsted regional centre is: The National Business Unit, Ofsted, Piccadilly Gate, Store Street, Manchester, M1 2WD
Telephone Number: 0300 123 1231

Please see our "Complaints Policy" for full procedure.

Policies & Procedures

For the complete listings of our policies and procedures, paper copies are available to view in Club, or are available on our website. These policies are reviewed and updated yearly

Child Protection

We will do everything in our power to ensure that all children in our care are never exposed to persons who may wish to inflict any sort of physical abuse, neglect, emotional abuse or sexual abuse. All visitors into our group will sign in and be shown our written guidelines and rules of the setting.

We will be continually vigilant, by using our learned skills, observe all our children in our care for any signs of abuse. It will not be our intention to be interfering, cast judgement, overbearing, condemning, or to cause any family upset or trauma, but merely to protect each and every child from being a victim of any sort of abuse.

The setting believes in building trusting and supportive relationships with families, staff and volunteers in the group. The setting makes clear to parents its role and responsibilities in relation to Child Protection, such as for the reporting of concerns, providing information, monitoring of the child, and liaising at all times with the local social services department. All suspicions and investigations are kept confidential and shared only with those who need to know. Any information is shared under the guidance of the Area Safeguarding Children Committee.

If a suspicion of abuse is recorded, parents are informed at the same time as the report is made, except where the guidance of the local Area Safeguarding Children Committee does not allow this. This will usually be the case where the parent is the likely abuser. In these cases the investigating officers will inform parents. (See full Child Protection Policy for full procedure.)

Insurance

Every setting has a copy of its insurance document onsite, if you wish to view this please speak to a member of staff.

Contacts

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