

Wednesday 1 July 2020

Tapestry Parents' Guide



Introduction

Tapestry is a secure online Learning Journal to record photos, observations and comments, in line with the Early Years Foundation Stage curriculum, to build up a record of your child's experiences during their time here in Reception. This enables us to work with you to share information and record the children's play and learning. You will have password protected access to your child's online Learning Journey and we encourage you to contribute to it by uploading photographs, videos and comments of their learning development and experiences at home. You are also able to comment on the observations that are made by us at St Monica Primary School.

How does Tapestry work?

You will be emailed your password, using the email address you provided, with a link to the Tapestry page. Your email address is your username. Staff are given a secure log-in so they can then upload observations, photos or videos; recording children's achievements and assessing their learning in reference to the EYFS curriculum.

Who can access Tapestry?

As parents/carers you can access Tapestry. You can also choose to share your log in details with extended family if you wish, so they can see your child's Learning Journal.

How can I view my child's Learning Journal?

Once logged in, you will see your child's observations on your home screen in a list – selecting any one of these will open up the observation for you to look at. You may add comments in the box at the bottom of the observation if you would like to.

St Monica Primary School, Bay Road, Sholing, Southampton, SO19 8EZ

Tel: 023 8039 9870 **Email:** info@stmonicaprimary.co.uk

Website: www.stmonicaprimary.co.uk

Interim Headteacher: Mrs. Nicky Cunningham

How do I know that my child's Learning Journal has been updated?

The system will automatically send you an email when an observation for your child has been added. Please note that the Year R Team do not use Tapestry as a daily diary of your child's school sessions, Tapestry is used to document new learning and achievements.

How do I add an entry to my child's Learning Journal?

Choose the 'Add Observation' option (or the 'plus' icon on your iPhone/iPad/Android) and add the relevant information in the boxes on screen. Photos and videos may be uploaded by choosing the 'add media' option. When you have saved your observation, you may go back to the home screen at any time by choosing 'home'.

Who can access my Child's Learning Journal?

The Year R Team has access to all of the children's Learning Journals. The only other people that can see your child's account will be yourselves and anyone that you share your log in details with, such as Grandparents etc. There may be some group observations which means that group photographs will be uploaded to Tapestry. If you have any objections with your child's photographs being uploaded to another child's Tapestry, please inform the office.

